REPORT

MEETING TYPE: Regular Council Meeting

To:	Council
From:	Jackie Trenholm, Deputy Clerk
Date:	June 18, 2025
Subject:	August Council Meeting Date; Change location of September Regular Council Meeting
Report No.:	2025-593

TITLE: August Council Meeting Date; Change location of September Regular Council Meeting

RECOMMENDATION:

THAT Council, notwithstanding Section 4.4 of By-law No. 09-20, Being a By-law Governing the Calling, Place and Proceedings of Meetings of Council, hereby authorizes that the date of the Regular Council Meeting in August shall be August 13, 2025, to enable Council Members and Staff participation at the annual AMO Conference; and further,

THAT Council, notwithstanding Section 4.4 of By-law No. 09-20, Being a By-law Governing the Calling, Place and Proceedings of Meetings of Council determines that the September Council Meeting shall be held in Council Chambers, Municipal Office, 25 Fifth Avenue.

PURPOSE:

The purpose of the recommendation is to enable Council to change the August Regular Council Meeting to be held on the second Wednesday of the month, and that staff recommends that the September Regular Council meeting be held in Council Chambers.

BACKGROUND:

Council adopted By-law No. 09-20, Being a By-law Governing the Calling, Place and Proceedings of Council and Council-Appointed Boards, Commissions and Committees (known as the Procedure By-law) at its Regular Meeting on November 18, 2020. Section 4.4 of the Procedure By-law provides that the Regular Council Meeting in August of each year be held on the fourth Wednesday, instead of the third Wednesday of the month.

Staff recommends moving the Regular Council Meeting in August to the second Wednesday of the month instead of the fourth.

Further, Section 4.4 of the Procedure By-law states that the September Regular Meeting shall be held in Hudson in each year.

Section 4.4 of the Procedure By-law states the following:
August and September - Exception to Meetings Notwithstanding the provisions of Section 4.2 and 4.3 of this By-law, the August Regular Council Meeting shall be held on the fourth Wednesday of August at the regular time and venue. The September Regular Council Meeting shall be held in Hudson at the regular time and at a venue determined by the Clerk. Should either meeting fall on a Statutory or civic holiday, Council shall meet at the same hour on the next following day, which is not a Statutory or civic holiday.

DISCUSSION:

The rationale for the change of week for the August Regular Council Meeting is in recognition that holding it on the third Wednesday will conflict with the annual AMO Conference, which will be held August 17 - 20th this year.

With respect to the venue for the September Regular Council Meeting, staff is recommending that it be held in Council Chambers to facilitate live streaming of the meeting to the public. Live streaming is not an option in Hudson due to lack of internet connectivity at the venue options.

RELATIONSHIP TO THE STRATEGIC PLAN:

Operational Excellence: Strive for operational excellence through open communications, sound fiscal management and exceptional customer service.

Goal: Provide transparent governance
Action: Use technology to improve access to Municipal services.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with the recommendation.

Written By:
Jackie Trenholm, Deputy Clerk

Approved By:
Brian P. MacKinnon, CAO/Municipal Clerk